**NURSE RESIGNATION LETTER**

Flora Doe, RN

1234 Pine Street

City, CA 12345

(555) 555-5555

April 11, 20XX

Mr. John Smith

Hospital Manager

General Hospital

1234 Healthcare Lane

City, CA 12345

Dear Mr. Smith,

I would like to inform you that I am resigning from the position of Staff Nurse at General Hospital. My last day of employment will be May 23rd, 20XX. As per the hospital's policy, I am giving you six weeks’ notice.

Working at General Hospital has been one of the most profound experiences in my life. When I first accepted this position out of nursing school, the staff at General Hospital helped me feel at home. Every day has been a learning experience, helping me become the nurse I am today. Without this support and guidance, I would not have developed the skills needed to move on to the next chapter in my career. For this, I will always be grateful.

I understand the challenges that my departure may bring. To assist with the transition, I will help with the hiring and training of my replacement if needed.

Thank you for allowing me to thrive in an environment that is often stressful yet incredibly rewarding. I wish nothing but the best for you and the staff at General Hospital.

Regards,

Flora Doe, RN

Staff Nurse